

BUILDINGS, GROUNDS, AND EQUIPMENT MANAGEMENT

CL(R)

ENERGY CONSERVATION

The District will maintain accurate records of energy consumption and costs on a monthly basis. Energy audits will be conducted at all district facilities that will provide recommendations for conserving energy. Information will be disseminated on goals and progress of the energy conservation program.

Areas of individual responsibility will include the following:

1. All district employees are required to participate and contribute to the success of the program.
2. The support services director is the program administrator and promoter of the program at district level.
3. All district facilities will be audited for energy management purpose by the district's support services director.
4. Personal electronics must have approval of the superintendent in order to limit energy use and conflict with the air control system.
5. Custodians at each facility will be responsible for the efficient shutdown of all energy-consuming systems and devices at the end of each normal operating day.
6. A designated administrator at each facility will be responsible for the overall energy efficiency of the buildings; this responsibility will be reviewed during annual evaluations.

Specific areas of implementation include the following actions:

1. Guidelines will be established by the support services director to detail specific areas of energy use.
2. Shutdown schedules and temperature ranges will be written and distributed to improve energy efficiency for all District facilities.

SHORT AND LONG RANGE PLANS

The annual goal for energy reduction includes the daily set back of thermostats, a four day work week for the summer and a uniform summer vacation schedule to shut down all district facilities.