

Admissions and Attendance Inter-District Transfers

FDA (R) Exhibit

Center Point ISD
215 China Street
Center Point, TX 78010
(830) 634-2171

APPLICATION FOR PUPIL INTER-DISTRICT TRANSFER
Texas Education Agency
Division of Equal Education Opportunity

School Year

Receiving Campus/ *Escuela Receptor* _____

CHECK ONE/MARQUE UNA:

New/Nuevo Renewal/Extension

Resident Campus Name _____ **District Name** _____ **County-District #** _____ **Campus #** _____
Escuela Residente _____ *Nombre de Distrito* _____ *#Condado-Distrito (see list below)* *# de la Escuela*

Name of Pupil _____ **SS#** _____ **Grade** _____ **Date of Birth** _____
Nombre del Alumno **Last/Apellido** **First/Primer Nombre** **Middle/Segundo Nombre** *Grado* *Fecha de Nacimiento*

Student's Physical Address _____ **City, State/Ciudad, Estado** _____ **Zip Code/Zona Postal** _____ **Telephone** _____
Domicilio del Alumno

Mailing Address _____ **City, State/Ciudad, Estado** _____ **Zip Code/Zona Postal** _____ **Work/Trabajo Tel.** _____
If different than above *Correo/Si difiere del Domicilio*

Check One: American Indian or Alaskan Native Asian or Pacific Islander Black, not Hispanic Hispanic White, not Hispanic
Indio Americano o Nativo de Alaska *Asiatico o de Islas Pacificas* *Negro, no Hispano* *Hispano* *Blanco, no Hispano*

Name of Parent/Guardian _____ **Telephone #** _____
Nombre del Padre o Tutor Legal *# de Teléfono*

Reasons for Transfer. Please circle as applicable.
Circule lo que corresponda.

1. Student taking academic courses not offered in the school of residence.
2. Graduating senior who has attended the receiving district for at least the two previous years.
3. Student whose parent/guardian is employed by the receiving school district and contributes to TRS. Campus of employment _____
4. Other reasons _____

This transfer is made with full understanding and agreement to the following conditions:

1. This transfer is official when the Texas Education Agency notifies CISD that it does not affect the ethnic balance in either the home district or receiving district by more than one percent.
2. Student must have an attendance record consistent with the state requirement of 90 percent attendance.
3. The student must not have a record of serious or persistent misconduct.
4. All transfers are subject to available classroom/program space as determined by administration.
5. Transportation shall be provided by the parent/guardian of the student.
6. Transfer students must meet all UIL guidelines, rules, and regulations to participate in University Interscholastic League competition at the varsity level.
7. Student must be a Texas resident.

As mandated by the Texas Education Code 25.001, the district is not required to admit a student if the student: is engaged in conduct or misbehavior within the preceding year which resulted in removal to an alternative educational program or expulsions; was engaged in delinquent conduct or conduct in need of supervision and is on probation and other conditional release for that conduct; or was convicted of criminal offense and is on probation.

It is an offense to present false documents when enrolling a child, TEC 25.001(d), Penal Code Section 37.10. This offense subjects the person to liability for tuition and costs to the district under TEC 25.001(h). A person commits an offense if the person enrolls a child in a public school and fails to furnish identifying documents. This offense is a Class B misdemeanor, TEC 25.002(e).

Signature of Parent/Guardian _____ **Date** _____
Firma del Padre o Tutor Legal *Fecha*

I have also read and understand the conditions, requirements and procedures listed on the reverse side of the pink copy.
Tambien he leído y entendido las condiciones y los procedimientos listado en el reverso de la copia rosa.

Parent's/Responsible Person's Initials _____ **Student's initials (Middle/High School)** _____
Iniciales del Padre/Madre o Persona Responsable *Iniciales del estudiante (secundaria)*

FOR OFFICE USE/PARA USO DE OFICINA

The above transfer was: _____ **Approved** _____ **Disapproved on this** _____ **day of** _____, 2006-07.

Typed Name of Receiving District Superintendent _____ **Superintendent's/ Designee's Signature** _____ **Date** _____
Mr. Ricardo Estrada

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Approval of the transfer will be based on the following but not limited to: *Aprobación de la transferencia es basada en lo siguiente:*

- Class size / grade level enrollment, *Tamaño de la clase o grado*
- Available room and instructional capacity of the campus, *cupo o capacidad instruccional del plantel*
- Suitability of established curricula for the particular student, *curriculum apropiado que sea establecido para el estudiante en particular*

The Parent will be responsible for providing transportation for the student to the transferring campus and for providing attendance and discipline documentation from the previous campus attended. *Los padres son responsables por la transportación al nuevo plantel, y por presentar documentos de asistencia y conducta.*

Revocation of the transfer may occur for any of the following reasons: *Revocación puede ocurrir por las siguientes razones:*

- Failure to Pay Required Tuition *Falta de pagar la cuota requerida*

Revocation due to lack of parental support, persistent misbehavior, poor attendance, lack of student effort, and expulsion become effective immediately. Revocations for class size and/or program restrictions become effective at the end of the academic year.

Revocación por falta de apoyo por parte de los padres, mala conducta, faltas de asistencia, falta de esfuerzo del estudiante y expulsión sera efectivo inmediateamente. Revocación por limitación de cupo de clases o programa de estudio será efectivo al final del año escolar.

Transfers will not be approved for athletic or UIL purposes. *Traslados no seran aprobados para propositos de atletismo a UIL.*

STEPS TO PROCESS TRANSFER REQUEST

The forms must be filled out completely and have the required documentation attached in order to be processed expeditiously before June 30th of each year. Forms not filled out completely or incorrectly will be returned. An application for transfer will not be approved for extracurricular participation. Application shall be submitted to the principal who will forward the form to Instructional Services. All applications must be approved by the Office of the Superintendent or the designee before a student may enroll. Instructional Services will notify parent or guardian of transfer approval or denial.

EL PROCESO DE PEDIR UN TRASLADO DE ESTUDIANTE

La aplicación debe ser llenada completamente para ser procesada en orden expeditivamente antes de Junio 30^a de cada año. La forma que no sea llenada completamente será regresada. La aplicación no se aprobará para la participación en programas extracurriculares. Todas la aplicaciones deben estar aprobadas por el Departamento de Servicios de Instrucción antes que el estudiante pueda matricularse. El Departamento de Servicios de Instrucción notificará a los padres o tutores de la respuesta a su aplicacion.