

Student Rights and Responsibilities
STUDENT AND PARENT COMPLAINT

FNG (R)

COMPLAINTS

When a parent and/or a student have a complaint against a teacher or any other individual on that campus, they must make every effort to resolve the conflict at the campus level. An informal conference should be conducted to attempt to resolve any issues. If resolution is not achieved, the parent/student should file a Level I complaint using the form provided at FNG (R) Exhibit Parent/Student Complaint Forms within fifteen District work days of the incident, and submit the formal written complaint.

LEVEL I

A Level I conference with the campus administration must be conducted prior to taking the complaint to the next level. The administrator shall give the student/parent a written summary of the conference using the form in this regulation within three business days.

LEVEL 2

If the complaint cannot be resolved at the Level I conference, then the parent/student may submit a Level Two complaint to the Superintendent within ten District work days of the Level I hearing using the Level II form in this regulation. The Superintendent shall give the student/parent a written summary of the conference using the form in this regulation within three business days.

LEVEL 3

If the parent or student is not satisfied with the ruling, they may request a Level III hearing with the Board.

The Superintendent or his designee shall inform the parent and/or student of the time, date, and place of the meeting. The Board may respond orally or in writing to the complaint up to the date of the next regularly scheduled meeting. No response from the Board upholds the Level II ruling by the Superintendent.